

DEPARTMENT OF BENEFIT PAYMENTS

744 P Street
Sacramento, California 95814



September 26, 1974

ALL-COUNTY LETTER NO. 74-187

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FOOD STAMP PROGRAM - REVISED FORM DFA 332, CLAIM DETERMINATION
REPORT AND SUPPLEMENTAL FORM DFA 332.1

REFERENCE: Manual Section 63-907, Instructions on Form DFA 332

This follows up the Department of Benefit Payments' All-County Letter No. 74-106 which transmitted for your review and comments, advance copies of a proposed revision of Claim Determination Report Form DFA 332 and a proposed Supplemental Form DFA 332.1.

We appreciate the responses received, and as a result, have modified the instructions on completing Item Number 6 of Form DFA 332 to read as follows:

Show the basis under which the food coupons were actually issued and the correct basis under which the food coupons should have been issued to the recipient. Enter the required data only for the months in which a bonus overissuance was incurred. Balancing of overissuances against underissuances or vice versa are not permitted for Food Stamp Program purposes. Be sure to use the purchase requirement table applicable during the period in which the program loss was incurred. If the household was ineligible to participate in the Food Stamp Program, indicate this by writing "not eligible" in the space designated "eligibility status". If eligible, indicate this by an appropriate mark, e.g., OK or ELG. If ineligible as an assistance household, an evaluation should be made, if possible, of the household's eligibility as a nonassistance household. Enter total loss (bonus overissuance) in the space indicated at the top right-hand side of Item 6.

As stated in the earlier letter, county use of Form DFA 332.1 is purely optional, and if preferred, it may be used as a guideline for developing an equivalent form that may better meet your department's needs.

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With the above modification to the instructions on completing Form DFA 332, both forms are now being processed for manualization. Pending release of the manual revision, counties may continue to use their existing supply of Forms DFA 332, and submit them in accordance with the current procedures. Counties desiring immediate implementation of the Revised Form DFA 332, or Supplemental Form DFA 332.1, may order supplies in the usual manner through the State Department of General Services.

If your department has not yet provided Food Stamp Management Bureau with the name of your designated claim review officer, please do so at the earliest possible date.

Questions may be directed to Richard Havnen of the Food Stamp Management Bureau at (916) 445-6907.

Thank you for your continued cooperation.

Sincerely,



DENNIS O. FLATT
Deputy Director

cc: FNS, USDA
CWDA - Food Stamp Committee
CWDA - Research Committee